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# Camp America Day Camp

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## A Parent's Guide to Getting Ready for the Summer

### Camp Office Contact

**Location:**

341 Lower State Road  
Chalfont, PA 18914

**Phone:**

215-822-6313 ext. 2

**Email:**

wearecampamerica@gmail.com

**Mailing Address:**

341 Lower State Road  
Chalfont, PA 18914

**Winter Office Hours:**

M-F, 9:00 AM to 4:30 PM  
Sat-Sun, call for hours

**Summer Office Hours:**

M-F, 7:30 AM to 6 PM  
Sat-Sun, call for hours

**CA on the Internet:**

Website:

www.camp-america.com

Facebook:

CampAmericaDayCamp

Instagram: @wearecampamerica

### We Want to Hear from You

Open communication with our parents is important to us. If you ever have a question, concern or compliment, do not hesitate to call us or send an email\*. During camp hours, if the staff member who greets you is unable to answer your question or solve your problem, they will direct your concern to someone who can. After hours, please leave a detailed message on the answering machine or send us an email and someone will get back to you as soon as possible.

Because division leaders are in the field with counselors and campers for most of the day they may not be immediately available when you call for them. Messages are delivered in a timely fashion so that they may return your call before the end of their day.

No question, concern or compliment is too small to bring to our attention. If we do not know of a problem or concern we are unable to address it and we are proud to be able to pass on your compliments to our hard working staff.

\*Emails are answered as quickly as possible and is the BEST way to get in touch with us!

### Camp Provided Transportation - Important Information

Parents will hear from their child's driver during the week before the start of camp. They will provide their name, phone number and approximate time to expect them the 1<sup>st</sup> morning of camp. Although pickup and drop-off times may vary in the first few days of camp, it won't take long to establish a regular routine.

On the first couple of days, Division 1 campers will be escorted to the Midgie Building and connected with their counselors. For Division 2 and 3, boys will go to the "Boys' Village" and girls will go to the "Girls' Grove" where staff members will be waiting to give directions to their bunks and counselors. CITs will go to their assigned bunks to meet with their counselors.

All passengers are required to use seatbelts, car seats or booster seats as required by law. Everyone is to remain seated and maintain a normal noise level. Respect for fellow riders both verbally and physically will be enforced. Please discuss these expectations with your camper(s).

If your camper's transportation needs change even for one day, please send an email to camp or call the office. All changes must be approved by June or Jared Mitchell. Parties who are unknown to the staff will be asked for photo id before campers are released to them.

As always, if you have any questions, please contact the main office.



## Division Leader Information and Pre-Camp Phone Calls

Division 1 - (ages 2.5 to 5) Allyson Michels & Shelby Sulman  
Division 2 - (ages 6 to 8) Meredith Mitchell & Howard Ginsberg  
Division 3, 4, & STARS - (ages 9 to 15) Alexa Merrill & Levi Minsky

Pre-season conversations about campers ages 6 to 15 are the responsibility of our division leaders. Division leaders are in direct contact with counselors and campers throughout the camp season and act as liaisons between parents and camp. To speak with your child's division leader prior to the start of camp ...

- Complete the pre-camp communication portion of the Camper Confidential Form located in the forms section of the online portal.
- Forms are given to the appropriate division leader who will call you to answer questions and discuss whatever information you would like to share.
- Division leaders are responsible for sharing information with your child's counselor as necessary and for follow-up throughout the summer. During the season, division leaders will facilitate conversations with counselors should the need arise.
- You may also leave a message for the division leader with us at camp anytime and we will be sure to have them return your call.

## Camper Forms

Please log in to your parent portal and click on the forms section to access our online forms. All forms should be filled out **NO LATER THAN** May 31st.

### Camper Confidential Form

At Camp America, we believe that easy, open and helpful communication is a key element for a successful summer at camp and we appreciate the time you put into filling out this form. Be assured that the information you provide will be handled in a confidential and sensitive manner. The purpose of the information is to make certain that your child's camp experience is the best we can offer. Our Division 2, and 3/4 leaders do not contact families before camp begins unless you indicate on the form that you want a pre-camp phone call.

### Health History Form

Your child's best care and ACA Standards require us to obtain this information yearly. The nurse depends on this information when treating your child at camp. With this form on file for your child, our registered camp nurse will be able to treat your child for minor health issues following your wishes as indicated on the medication portion of the health form.

### Immunization Records

Another health form that requires your attention before the start of the summer is the Immunization Records. Please upload a copy of your child's immunization record to the portal. The document being uploaded must be scanned as one document. The only reason you would need to use our form is to exempt your child from immunizations. If you have any trouble uploading, please email the document to [wearecampamerica@gmail.com](mailto:wearecampamerica@gmail.com) and we will take care of it for you.

### Parent Notification by Camp Nurse

During camp hours your child is under the care of our registered nurses. If your child requires attention for any reason he or she will be brought to the nurses' office by one of their counselors. Our camp nurses will make an assessment and determine the kind of care your child requires. Should your child require more attention than a Band-Aid, bag of ice, cup of Gatorade, etc. the nurse will call you. Please make sure to keep your contact information accurate and current.

If you have any questions about any of these forms, please feel free to call us (215-822-6313)

## Parent Provided Transportation

*Check out the link on the Current Families page for the parent transportation procedures.*

## For All Parents Picking Up Before the Camp Day Ends

We realize that from time to time you may need to pick up your child from camp before the end of the day. *To ensure the safety of all the children, we cannot dismiss campers between 3:40-4:10pm as we need to make certain that all children who travel in camp vehicles have departed from the parking lot.*

- Call us ahead of time or email us, and we'll do our best to ensure your child is ready to leave when you arrive. Make sure to let your child's driver know as well.
- Parents enter the camp parking lot from Bradley Road. Pull slowly into the parking lot at all times. Follow the directions of the greeter who will help guide you to the camp office to sign your child(ren) out for the day.

When someone other than you will pick up your child(ren)...

- An email must be sent to camp or a phone call from you is necessary.
- The person picking up will need to provide identification.
- Other transportation changes or requests must be approved by June or Jared Mitchell, so be sure to contact the camp office to make any special requests

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## Important Camp Dates - Summer 2024

First Day of Camp: **Monday, June 17<sup>th</sup>**

**\*\*\*Lice Checks: Every camper will have a lice check on their first day of camp.\*\*\***

**Picture Day: TBD – Camp shirts will be given to your campers before the photographers take their photo.**

**Independence Day: Closed, Thursday, July 4<sup>th</sup>**

**Second Half of Camp Begins: Monday, July 15<sup>th</sup>**

**Picture Day 2<sup>nd</sup> Half: TBD – Camp shirts will be given to your campers before the photographers take their photo.**

**Registration for SUMMER 2025 Begins: Monday, July 22<sup>nd</sup>**

**Last day of camp: Friday, August 9<sup>th</sup>**

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## What to Pack for Camp?

*Check out the link on the Current Families page for the recommended packing list*

**For wet weather**, send a raincoat and/or warm jacket with a hood. If your child fusses, give it to the driver in a plastic bag with your child's name on it. Your camper will be glad to have it later on.

**Label everything including clothing and personal items.** Lost items can be easily recovered when the camper's name is clearly marked in permanent marker.

**Sunscreen:** Please apply sunscreen before your child dresses each day. Counselors of younger children will reapply it to exposed areas after swims and at other times during the day. Older campers will be reminded to reapply throughout the day.

**Personal electronics such as phones, iPods, hand-held game systems, etc. are better left at home.** Imagine stopping by to watch your child playing at camp only to find them out in a field texting or talking to friends on the phone. If your child must bring these items for the ride to and from camp, they may give the items to the camp office for safe keeping during the day. While every attempt is made to provide a safe and secure environment, *Camp America is not responsible for valuables that are left in the bunks and not secured in the office.*